

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, JULY 7, 2014 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance

PUBLIC HEARING

A Public Hearing on the request of Oxford College for a variance of 10 feet on the 45 foot height requirement within the zoning district IC (institutional campus). This is for the new science building to be constructed on Few Circle. The Planning Commission has considered this request and recommended approval of the variance.

4. Motion to accept the Agenda for the July 7, 2014 Mayor and Council Regular Meeting
5. ***Honorary Councilmember** – Councilmember George Holt has appointed Ms. Louise Eady the Honorary Councilmember for July.
6. * Motion to approve the Minutes of the Regular Meeting June 2, 2014.
7. * Motion to approve the Minutes of the Public Hearing May 19, 2014.
8. Planning Commission Recommendations/Petitions
9. Citizen Concerns
10. ***Oxford College science building** - The Planning Commission conducted a pre-application meeting with Oxford College Tuesday, June 3 to discuss this 57,000 ft.², \$29 million building. Oxford College submitted a request for a variance of the height requirement. The IC zone has a maximum height of 45 feet. Oxford College requested a variance to 55 feet for the new building. The Planning Commission reviewed the request and, subject to an opinion from the Newton County fire marshal, recommended its approval by City Council. Attached is an email reporting on the recommendation from the Newton County Fire Department. The Development Application for the science building will be considered by the Planning Commission at its next meeting on July 8th.

11. **Newton County Water and Sewerage Authority** – The term of office for the City’s representative on the Newton County Water and Sewerage Authority is expiring. Councilmember Terry Smith is eligible to be reappointed.
12. ***Millage Rate** – We have advertised for a public hearing to review the millage rate for FY2015. This will be conducted during the work session of July 21. Also, we will have a Resolution to adopt the millage rate to be voted on during the work session of July 21.
13. ***Moore Street Sidewalk** – Oxford College has requested permission to install a sidewalk along the north side of Moore Street from Haygood to the parking lot of Williams Gymnasium. A portion of the project would include curb and gutter. The Planning Commission approved the portion of the sidewalk that is on college property and recommended that City Council approve the portion of the sidewalk that is on the city right-of-way. In addition, the Planning Commission recommended that City Council seriously consider requiring curb and gutter along the entire portion of the project on the north side of the street and curb and gutter along the south side of the street as well.

At the June 16 work session, City Council asked for a report from the city consulting engineer, Mr. Robert Jordan. We have enclosed a copy of Mr. Jordan’s letter report.

14. ***Engineering for North Emory Street Sidewalk** – We have attached an estimate from Jordan Engineering for the engineering for this project.
15. ***Police Car** – We have budgeted \$26,000 in the FY2015 Capital Budget for the purchase of a replacement police car. We have attached the bids. Chief Harvey’s recommendation is attached.
16. **City Manager’s Report** - In addition to the public hearing and vote on the millage rate, so far, we have three items on the agenda for the July 21 work session. This includes the beginning of our discussions with John Devine with the Northeast Georgia Regional Commission for the preparation of our master plan. In addition, we will discuss several projects planned for FY 2015 with Robert Jordan, consulting city engineer. Finally, we will have a short demonstration of the online capabilities of the Municipal Code Corporation website where our city code is posted.

17. Invoice Approval

18. Adjourn

INVOICES OVER \$1,000.00**Routine Monthly Bills Paid**

VENDOR	DESCRIPTION	AMOUNT
C. David Strickland	Attorney Fees (June)	1,412.45
GMA	GMEBS Retirement Fund (June)	6,342.83
GMA	Annual 2014-2015 Membership Dues	1,272.55
Humana	Employees Health Insurance (July)	6,201.59
Newton County Water & Sewer	Monthly Billing (May)	7,082.90
Newton County Water & Sewer	Monthly Billing (June)	7,082.90
Newton County BOC	Cornish Creek Monthly Billing (May 2014)	12,792.00
Sophicity	IT in a Box (June)	1,402.87
Southeastern Power Admin	SEPA Energy Cost (April Billing Period)	3,152.49
Steven H. Hathorn	Municipal Judge Legal Service (Qtr. April/May/June 2014)	1,250.00
Qader Baig & Associates	Legal Services Municipal Solicitor (Jan – June)	2,400.00
<u>PURCHASES/CONTRACT LABOR</u>		
Apollo Staffing	Temp Services Week Ending 5/18/2014	1,095.00
Display Sales	July 4 th and Welcome to Oxford Banners	3,356.75
Harris Local Government	Annual Software Maintenance and support	14,263.27
Kesco, Inc.	New Pump and assembly for Victoria Station	2,628.16
Latham Home Sanitation	Monthly Sanitation Fees (May)	5,353.74
Latham Home Sanitation	Monthly Sanitation Fees (June)	5,528.74
Maxx Computer Technologies	Jet book Mobile Computer (Officer Novak police car)	1,386.00
Microsoft Online Services	Online service provider fees	2,666.00
Northeast Georgia Regional	FY2015 Per Capita Dues	2,585.00
Technical Forestry Service	Connie Head 12/2013 – 2/2014 Consulting Services	1,331.25
<u>APPROVED CONTRACTS</u>		
Anderson Grading	Water Improvement Asbury & Emory Street 5/3 – 5/30	90,770.17
Anderson Grading	Water Improvement Asbury & Emory Street 5/31-6/26	118,587.40
Premier Tree & Shrub Care	Grounds Maintenance 5/6/2014 – 5/27/2014	2,621.00
Premier Tree & Shrub Care	Grounds Maintenance 6/9/2014 – 6/23/2014	2,304.00
Technical Forestry Service	Connie Head Consult Services Emory/Asbury Water Project	1,125.00